

Joined Up Service NA - DIN - COI - PAN - TAN - ESIC - EPFO

Description:-

This joined up service enables the applicant to fill a common form for 'MCA-Name, DIN and COI', 'CBDT-PAN, TAN', 'MoLE- ESIC and EPFO' services and the same is then routed sequentially to the respective department for processing.

While applying for these services, eBiz reference number is generated which is used by the applicant for further tracking of application.

Once the incorporation form (INC-29) is sent to MCA, the Registrar of companies confirms the 'Name', issues DIN and certificate of incorporation (COI) to the effect that the company is incorporated under Company Act 2013. The Registrar also allots to the company a corporate identity number (CIN), which have a distinct identity for the company the same is visible to applicant on eBiz portal.

Once the DIN and COI are received in the eBiz account (available for the applicant as well), the application for PAN and TAN will be automatically forwarded to CBDT department for processing. Once PAN and TAN are allotted to the applicant the same will be visible in his/her eBiz account.

Also, a link is shown to the applicant from where EPFO and ESIC services can be applied through eBiz. The common fields of ESIC and EPFO forms are prefilled using the information given by the applicant in INC 29 form and the output received by previous ministries (i.e. MCA and CBDT). User may log in his eBiz account and click on the link provided under status tab (Status of Joined-Up NA-DIN-COI-PAN-TAN) to apply for ESIC and EPFO registration services.

Prerequisites:-

1. DSC (Digitally Signed Certificate) Registration of the applicant
2. MoA (Memorandum of Association) or AoA (Article of Association) of the proposed company
3. Affidavits and declarations as required in the INC29 form

Payment Details:-

Once COI form (INC-29) is uploaded on eBiz portal the same are forwarded to MCA department. MCA generated SRN and Payment details and forwards the details to eBiz. The total fee of NA-DIN-COI, PAN, TAN and eBiz transaction fee will be displayed to applicant on the invoice page. Applicant will be required to make the total payment for further processing of the application.

Service Window:-

Applicant can apply for 'Joined services of NA-DIN-COI- PAN -TAN' at any time of the year.

Processing Steps:-

Application, once submitted will flow through the following status before the request is completed. Applicant can use this information to track the status of application.

1. Submitted
2. All forms generated*

3. Form Uploaded (for PAN and TAN)
4. SRN and Payment details
5. Payment pending
6. Payment Done Successfully
7. Payment Accepted
8. Resubmission required*
9. Resubmission Completed*
10. Certificate of Incorporation
11. In Progress with CBDT
12. NTBR*
13. Issue of Permanent Account Number
14. Issue of Tax deduction & Collection Account Number
15. Completed
16. Link to apply for ESIC and EPFO with prefilled forms

Note: Items marked with * are states in certain exception flows. Your application may not necessarily pass through these states during processing.

Department:-

**Ministry of Corporate Affairs (MCA),
Central Board of Direct Taxes (CBDT)
Employee Provident Fund Organization (EPFO)
Employees' State Insurance Corporation (ESIC)**

Key Contact:-

MCA

**Contact Number: 0124 4832500,
Contact Number- DIN Cell: 92659720983
E-mail Address: appl.helpdesk@mca.gov.in**

CBDT

**Website: <https://www.tin-nsdl.com>
PAN/TDS Call Centre: 020- 2721 8080
E-mail Address: tininfo@nsdl.co.in**

ESIC

**Contact Numbers: +91 - 11-23234092/ 93/ 98, 23235496, 23236051, 23235187, 23236998
Fax Number: 91-11-23234537
E-mail : esic-hqrs@esic.in**

EPFO

E-mail Address: onlinecode@epfindia.gov.in

Address:-

**Ministry of Corporate Affairs (MCA),
'A Wing', Shastri Bhawan**

**Rajendra Prasad Road
New Delhi- 110 001**

**Central Board of Direct Taxes (CBDT)
Director General of Income-tax (Systems),
E-2, A.R.A. Centre, Jhandewalan Extn.,
New Delhi -110055.**

**Employees' State Insurance Corporation (ESIC)
Panchdeep Bhawan,
Comrade Inderjeet Gupta (CIG) Marg,
New Delhi-110 002
India**

**Employee Provident Fund Organisation (EPFO)
EPFO Head Office
14, Bhikaiji Cama Place,
Bhavishya Nidhi Bhawan,
New Delhi-110 066
India
onlinecode@epfindia.gov.in**