

On website

Offer for work of Internal Audit and Pre Audit for the year 2013-14

Eligibility Criteria :

1. Firm of Chartered Accountants should be empanelled with the Institute of Chartered Accountants of India, New Delhi for a minimum period of 10 years. **Main office / Head office of the firm / Company should be situated in Ahmedabad / Gandhinagar.**
2. The Firm/Company shall have at least **THREE** full time Fellow partners associated with it for a continuous period of not less than 7 years as on 01-04-2012.
3. The firm / Company shall have an average Net turnover of ₹ 30 lakhs per year in the last 3 years
4. The firm shall have carried out at least **TEN** assignments of Internal Audit of **HEAD Office** of Government Companies / Corporations / Boards / Public Limited Companies in last Three years. **Experience of Internal / Statutory audit of Branch/Division will not be considered.**

Firms / Companies complying with the above eligibility criterias shall only apply.

Detailed Technical offer and Financial offer shall be submitted in **separate sealed covers** in the prescribed format as per the link given so as to reach the Company at the office address **by Regd. AD latest by 24-01-2013** in **separate sealed envelopes duly marked "Technical Offer for Internal Audit & Pre Audit for year 2013-14"** and **"Financial Offer for Internal Audit & Pre Audit for year 2013-14"** addressed to, The General Manager(Finance), Gujarat Urban Development Company Limited, Gujarat State Civil Supplies Corporation Building, 2nd Floor, B Wing, Sector 10/A, CH Road, Gandhinagar – 382 010 .

The Firm / Company appointed shall not be entitled to any other monetary benefits in addition to the professional fees quoted by it. **Professional fees should be quoted as per annum inclusive of out of pocket expenses.**

The Firm/Company shall have to depute qualified staff at the office of the GUDC Ltd. Gandhinagar **on all working days.** Work shall have to be carried out at GUDC Ltd. office at Gandhinagar.

Quarterly Internal Audit & Pre Audit report shall have be submitted within 21 days of the end of the quarter.

GUDC Ltd. reserves the right to accept or not to accept lowest responsive offer based on evaluation and to reject any or all offers without assigning any reason.

Processing fees of Rs 500/- (₹ Five Hundred only) by way of a demand draft drawn in favour of Gujarat Urban Development Company Limited, payable at Gandhinagar should be submitted along with Technical Offer.

Technical Offers received will be opened on 28-01-2013 at 12 hrs at GUDC Ltd., office at Gandhinagar

Financial offers of only technically qualified Firms/Companies will be opened on 21-02-2013 at 12hrs at GUDC Ltd. , office at Gandhinagar