



ESTD -1952

THE MUNICIPAL CO-OP. BANK LTD.,

MUMBAI

Ref. No. MCB/

Date:

GM/ /2014-2015

Date : 01.12.2014

To,
M/s

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Sub : Quotation for appointment of Concurrent Auditor.

Dear Sir,

Ours' is Salary Earner's Urban Co-operative Bank having working capital Rs.2521.34 crores as on 31.03.2014. We intend to appoint Registered Chartered Accountants/Firm for conducting Concurrent Audit of 21 branches, 5 octroi collection centres and Head Office (Accounts, Administration, Loan, Estate, Printing & Stationery, MR, Computer Department & Secretarial departments) for the financial year 2015-2016.

Bank has implemented Core Banking Software (B@ncs24) at its all Branches/Octroi Collection Centers and Head Office (Accounts Section). Concurrent audit is to be carried out accordingly and also examine various aspects connected with the system alongwith guidelines issued by Reserve Bank of India, Registrar of Co-operative Societies, I.C.A.I (as applicable) from time to time and policies/rules decided by Board of Directors of the Bank.

The Concurrent Auditor's officials should remain present every working day in branch/octroi collection center and Head Office for carrying out 100% concurrent audit work. If auditor remains absent for 2 or more working days in a week in branch/octroi collection center/Head Office, Bank will deduct 3% penalty for each absent day from his sanction monthly audit fee of branch/octroi collection center and Head Office. Auditor should complete 100% audit of day to day transaction of that particular day, within 5 days else the penalty @ 3% will be charged.

Quarterly concurrent audit report should be submitted in 2 copies in Marathi language only within 15 days from the end of quarter.

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Head Office : Municipal Bank Bhavan, 245, P.D'Mello Road, Fort, Mumbai - 400 001.
 Tel. : 2261 8653 / 2261 3814 / 2261 6911 - 12 / 2261 9248 Fax : 2266 4064 / 2261 0192
 G.P.O. Post Box No. 1027

Website : www.municipalbankmumbai.com • E-mail : mcbank@mcbmumbai.com



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- 2 -

Interested registered Chartered Accountant Firms may apply with following details.

1. Details of C.A.'s and audit staff available with the firm.
2. Details of Firm's exposure to conduct such type of audit alongwith work experience certificate of concerned audit person/Bank institution.
3. Quotation should accompany with quote of desired professional fees inclusive of all taxes for conducting the concurrent audit as per enclosed format.
4. The Concurrent Auditor should be Mumbai base.

Quotations form alongwith Scope of Audit should be submitted in a sealed cover superscribed as "Quotation for the work of Concurrent Audit" and be deposited in the tender box kept for this purpose at our Head Office, **MUNICIPAL BANK BHAVAN, 245, P.D'MELLO ROAD, FORT, MUMBAI-400 001** upto 3.00 p.m. on or before **12.12.2014**.

ONLY SEALED QUOTATION WILL BE CONSIDERED.


GENERAL MANAGER


rmb/-

Nomination of Concurrent Auditor

DEPOSIT AS ON 31/03/2014			
BRNO	BRANCH	ACCNO	DEPOSIT
1	ACCOUNTS	5	14831447.00
2	HO	17841	1168083964.39
3	CST	17583	1358673016.56
4	GIRGAON	1891	111626834.68
5	NANACHOWK	12718	565954452.70
6	BYCULLA	23240	1078934421.20
7	PAREL	31499	1619333170.98
8	BANDRA	17114	829671730.34
9	GHATKOPAR	18150	986274091.76
10	MULUND	17314	1399349826.64
11	DEONAR	13559	616293147.36
12	G-SOUTH	12036	619708878.32
13	ANDHERI WEST	15304	967933690.19
14	B A ROAD OCC	229	169631746.62
15	EEH OCC	179	139017915.59
16	MPH OCC	186	124944923.75
17	DAHISAR OCC	184	104968703.05
18	SION	12059	905558081.27
19	KANDIVALI	17812	972317015.97
20	NAIR	10221	629775271.01
21	BORIVALI	22510	2029496425.67
22	G-NORTH	12055	682638338.35
23	ANDHERI-EAST	9846	610724718.63
24	BHANDUP	8593	523577978.59
25	AIROLI OCC	10	5907066.50
26	MARINE LINES	4864	202005063.20
27	CHEMBUR	9774	477869571.76
TOTAL		306776	18915101492.08

LOAN AS ON 31/03/2014			
BRNO	BRANCH	ACCNO	LOAN
1	ACCOUNTS	0	0.00
2	HO	6833	1198682214.35
3	CST	1656	275502477.03
4	GIRGAON	8	456321.00
5	NANACHOWK	4759	811696552.85
6	BYCULLA	10357	1740425909.03
7	PAREL	9017	1460177309.55
8	BANDRA	5328	887927831.52
9	GHATKOPAR	5716	958408875.98
10	MULUND	4428	742956418.01
11	DEONAR	3542	589268495.79
12	G-SOUTH	3635	630303236.17
13	ANDHERI WEST	4287	708539704.54
14	B A ROAD OCC	21	263244.79
15	EEH OCC	13	1392627.05
16	MPH OCC	22	275559.24
17	DAHISAR OCC	11	124975.78
18	SION	2395	392225332.83
19	KANDIVALI	5182	859227489.09
20	NAIR	2231	366253777.56
21	BORIVALI	2881	481356372.51
22	G-NORTH	4265	733795021.57
23	ANDHERI-EAST	3218	543896376.26
24	BHANDUP	2164	347741982.70
25	AIROLI OCC	0	0
26	MARINE LINES	2632	436976085.82
27	CHEMBUR	4520	753725491.68
TOTAL		89121	14921599682.70

MEMBER AS ON 31/03/2014		
BRNO	BRANCH	MEMBERSHIP
1	ACCOUNTS	0
2	HO	7185
3	CST	2681
4	GIRGAON	0
5	NANACHOWK	4370
6	BYCULLA	9233
7	PAREL	9963
8	BANDRA	5351
9	GHATKOPAR	5544
10	MULUND	4453
11	DEONAR	3190
12	G-SOUTH	3301
13	ANDHERI WEST	4182
14	B. A. ROAD OCC	0
15	EEH OCC	0
16	MPH OCC	0
17	DAHISAR OCC	0
18	SION	2675
19	KANDIVALI	5067
20	NAIR	2501
21	BORIVALI	3088
22	G-NORTH	3859
23	ANDHERI-EAST	3133
24	BHANDUP	2102
25	AIROLI OCC	0
26	MARINE LINES	2023
27	CHEMBUR	3922
TOTAL		87823

